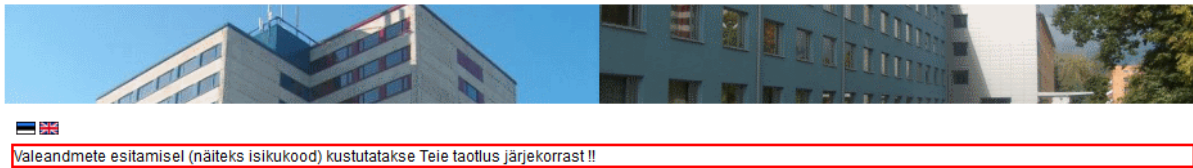


Instructions for filling in the application on the WEB

Click on the link of the application and choose English by clicking on the flag.



Select houses. First choose the dormitory. The name of the street is given — *Torn* (Tower) is in Kreutzwaldi and *Betton* in Tuglase street. Tick your choice.

SELECT HOUSES

<input checked="" type="checkbox"/> Kreutzwaldi	<input type="checkbox"/> Tuglase		
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Requested room type. Only one room type can be chosen.

REQUESTED FLAT TYPE

<input type="radio"/> One place in double room in box of 8 places	<table border="1"><tr><th colspan="2">Filling instructions</th></tr><tr><td>eesti</td><td>pdf</td></tr></table>	Filling instructions		eesti	pdf
Filling instructions					
eesti		pdf			
<input checked="" type="radio"/> One place in single room					
<input type="radio"/> One place in double room in the box of four places					
<input type="radio"/> Two places in double room					

Help. If you do not know what to do and need help, click here. The links will take you to the instructions.

Roommate's name. 'Group application' makes it possible to handle several applications together.

ROOMMATE'S NAME

Please fill in this section only if you want to share the room with a friend. If you are the first person applying, please tick „group application“. If another tenant has already submitted a group application, please enter the number of that application in the field „main application ID“. If you apply alone, leave this section blank.

Main application Id	<input type="text"/>	<input type="checkbox"/> Group application
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If you are the first one to fill in the application tick group application and your friend will have to provide the number of your application.

If you are **not** the first one to fill in the application you are asked to provide your friend's application number. This field is active if you have ticked the box 'group application'.

If you do not want to share a room with your friend, leave the field empty.

Every tenant will get a separate lease agreement.

To get to the next page click on the arrow .

Next you have to fill in the information about yourself.

APPLICANT'S INFORMATION

First name(s)	<input type="text"/>	<input checked="" type="radio"/> Female <input type="radio"/> Male
Surname	<input type="text"/>	
Personal ID code	<input type="text"/>	
Date of birth (dd.mm.yyyy)	<input type="text"/>	
Student code	<input type="text"/>	
Citizenship	-- Choose citizenship --	
Address	<input type="text"/>	
City and zip code	<input type="text"/>	
County	-- Select county --	
Country	-- Select country --	
Phone number	<input type="text"/>	
E-mail	<input type="text"/>	
Educational institution	-- Select educational institution --	
Faculty	<input type="text"/>	
Study start date (dd.mm.yyyy)	<input type="text" value="01.11.2014"/>	<input type="checkbox"/> Enrolled members of state budget
Contact person /Tutor (name and phone)	<input type="text"/>	

First name(s) — (obligatory)

Family name(s) — (obligatory)

Gender — male/female (obligatory)

ID code — write your Estonian ID code. If you don't have it, leave it empty.

Date of birth — write in the following form DD.MM.YY (obligatory)

Matriculation number — if you don't have it yet, leave it empty

Citizenship — choose from the dropdown menu (obligatory)

Street — name of the street, number of the house and apartment (obligatory)

Town/City and the zip code — (obligatory)

County — choose 'foreigner' from the dropdown menu (obligatory)

Country/ state — choose from the dropdown menu (obligatory)

Phone — (obligatory)

E-mail — (obligatory)

University — choose from the dropdown menu (obligatory). Write the name of the University you are studying (going to study in Estonia

Institute — choose from the dropdown menu

Beginning of your studies — write in the following form DD.MM.YY (obligatory) You can change the dates offered. If not, write the wished period of study in the comments at the end of the application.

Contact person — here you can write the name of the contact person at our University; e.g. incoming students advisor, international relations officer, head of the doctoral school, etc. (obligatory)

To get to the next page click on the arrow  .

You cannot get to the next page unless you have filled in all the obligatory fields. If you have left any of them empty they will be displayed in red.

Information about your bank

BANK

Name of the Bank	<input type="radio"/> Other <input type="radio"/> Krediidipank <input type="radio"/> MERITA <input type="radio"/> NORDEA <input type="radio"/> SAMPO <input type="radio"/> SEB Pank AS <input type="radio"/> Swedbank
Bank address	<input type="text"/>
Bank account number	<input type="text"/>
Bank account owner	<input type="text"/>
Bank account owner address	<input type="text"/>
IBAN	<input type="text"/>
SWIFT (BIC)	<input type="text"/>

Name of the bank — if your bank is not mentioned, choose 'other' and fill in the name of the bank

Address of the bank — especially important, if your bank is outside Estonia

Your account number — (obligatory)

The name of the account holder — (obligatory)

Address of the account holder — your address outside Estonia (obligatory)

IBAN — (obligatory) if your bank is outside Estonia

SWIFT — (obligatory) if your bank is outside Estonia

In the end fill in the information on your stay — application info.

APPLICATION INFO

Application reason	No residence in the place of study
Rent period	<input type="radio"/> 01.09.2014 - 30.06.2015 <input type="radio"/> 16.09.2014 - 30.06.2015 <input type="radio"/> 01.10.2014 - 30.06.2015 <input type="radio"/> 15.10.2014 - 30.06.2015 <input type="radio"/> 01.11.2014 - 30.06.2015
Comments	<div style="border: 1px solid #ccc; height: 80px;"></div>

Period of stay in the dormitory — (obligatory) choose the suitable period

Comments — you can leave it empty or if you want to add something feel free to do that. You can also let us know if something is missing (e.g. your country is not on the dropdown list, or you want to leave in March instead of June, etc.)

To submit the application click on

Submit